

HLI ENROLMENT FORM 2008

Please complete in CAPITAL LETTERS and return to: Home Language International, 20 avenue de Fontvieille, MC 98000, Monaco

PHOTO
(optional)

1. PERSONAL DETAILS

First Name _____ Age _____

Last Name _____ Sex _____

Nationality _____

Native Language _____

Address _____

Home Tel (incl. country code) _____ Student's Mobile (incl. country code) _____

Email/Fax _____

Profession _____

Interests/Special requirements _____

Allergies (dogs, cats etc) _____

Special medical/dietary requirements _____

I smoke I do not smoke I will accept a family that smokes

Where did you learn about HLI? (website, friends, advertisement etc) _____

2. COURSE DETAILS

Arrival date (d/m/y)/...../..... Departure date (d/m/y)/...../..... (Sun to Sun if possible)

Language chosen

Beginner Elementary Low Intermediate Mid Intermediate Upper Intermediate Advanced

How many years have you studied the language? _____

Country chosen _____

Region in order of preference: (Please note that most families do not live in the city centre, but within easy access)

1 _____ 2 _____ 3 _____

COURSE:

Standard Programme Lessons without Accommodation Accommodation only H/B

Accommodation only F/B

15hrs lessons/week or 10hrs lessons & 5hrs activities for the same price

20hrs lessons/week or 10hrs lessons & 10hrs activities for the same price

25hrs lessons/week or 15hrs lessons & 10hrs activities for the same price

30hrs lessons/week or 15hrs lessons & 15hrs activities for the same price

Language & Sports

Language & Culture

Language & Leisure

Type of Sport/Culture/Leisure Programme _____

OR Make your own programme: No. of hours/wk _____ No. of activities/wk _____

OPTIONS:

Private Bathroom Two Students Exam prep/Special vocab

Business & Exec 5 Star Luxury Cocooning

Fixed Supplement for Activity Expenses V.I.P. Option for Juniors

Accompanying person aged _____

I require a **TRANSFER** from: Location _____

On arrival On departure Both ways No transfer

Arrival details (if known): Airport, flight times, flight numbers etc.

ARR: _____

DEP: _____

If under 18, until what time can the student stay out without supervision at night? _____

3. PAYMENT

I enclose a cheque/copy of a bank transfer of £100, \$150 or €150 or the total fees, if my arrival date is within one month.

All payments to: **Home Language International Ltd.**

For Payments in Pounds Sterling: IBAN Code **GB29 LOYD 3094 6102 8498 03** Sort Code: **30-94-61**

For Payments in Euros: IBAN Code **GB70 LOYD 3016 6348 7565 20** Sort Code: **30-16-63**

For Payments in U.S. Dollars: IBAN Code **GB51 LOYD 3016 6348 7565 71** Sort Code: **30-16-63**

SWIFT: **LOYDGB2L** to: **LLOYDS TSB Offshore Ltd., Jersey Business Centre, P.O. Box 10, Broad Street, St. Helier, Jersey, Channel Islands JE4 8NG**

I give permission for Home Language International Ltd. to charge my credit card for a deposit of £100, \$150 or €150 and the balance one month before my arrival date unless I instruct HLI otherwise.

I give permission for Home Language International Ltd. to debit my credit card for the total fees.

Total Amount to be paid

£

€

\$

Credit Card Type: VISA MASTERCARD AMERICAN EXPRESS

Number _____ / _____ / _____ / _____ Expires ____ / ____

Security Code number (last 3 digits on reverse of card) _____

I agree to the Terms and Conditions overleaf. I fully understand and agree unconditionally that Home Language International reservations office must be notified of any problem or complaint *before the end of the stay*. I agree that if this is not done, no claims against Home Language International will be considered for any reason whatsoever.

Date (d/m/y) / /

Signed

(Parent or Guardian if the student is under 18)

HOME LANGUAGE INTERNATIONAL



**LIVE AND STUDY IN YOUR TEACHER'S HOME NOT IN A SCHOOL
YOU NEED NEVER SPEAK YOUR OWN LANGUAGE**

We now offer many more extra services including:

- 2, 3 or 4-day "Crash Courses" - minimum charge 1 week, but stay for a shorter period and still get all your lessons at no extra charge
- Reductions for courses of 3 weeks or more
- Exam Preparation Course / Specialised Vocabulary
- Business & Executive Option - includes a private bathroom
- Reductions for friends or family accompanying a student but not taking lessons
- Language & Sport or Culture or Leisure Programmes; either make up your own programme, or choose from our fully-inclusive programmes
- **NEW!** English now available in all of our destinations (on request)
- **NEW!** French or **German** in Switzerland
- **NEW!** Greek in Greece
- **NEW!** V.I.P. Option for Juniors - includes superior accommodation + private bathroom + cocooning

Home Language International (HLI) Terms and Conditions

By enrolling I accept the following Terms and Conditions:

General

HLI considers the choice of family to be more important than a specific town and reserves the right to place the student in another area if there is no compatible family in the area of first choice. However, if the family we select does not match the requirements as stated on the booking form, students are free to cancel and will receive a complete refund provided the refusal is received *no more than 48 hours* after the family profile was sent. Once a placement has been confirmed, requests from students for changes of area, dates or course are subject to an alteration charge of £100, \$150 or €150. HLI must be notified of any problems or complaint *before the end of the stay* - no retrospective claims against HLI will be considered. Enrolments are accepted on condition that students have no illness or infirmities that they do not mention and explain in advance. HLI reserves the right to place a student with more than one host teacher on a given course and/or change the tutor before or during the stay.

Payment

Full fees must be paid at least 4 weeks before arrival in the currency shown in our pricelist. Payment may be made by:

1. Bank transfer

Home Language International Ltd.

Payments in Sterling	IBAN	GB29 LOYD 3094 6102 8498 03	Sort code	30-94-61
Payments in Euros	IBAN	GB70 LOYD 3016 6348 7565 20	Sort code	30-16-63
Payments in US Dollars	IBAN	GB51 LOYD 3016 6348 7565 71	Sort code	30-16-63

Swift: **LOYDGB2L** to LLYODS TSB Offshore Ltd., Jersey Business Centre, P.O. Box 10, Broad Street, St. Helier, Jersey, Channel Islands JE4 8NG

2. Credit card

Use our secure online booking form or download and print the enrolment form from our website (www.hli.co.uk) and post/fax to our reservations office at: Home Language International, Le Coronado, 20 Avenue de Fontvieille, MC98000, Monaco. Tel: +377 97 70 74 72 Fax: +377 97 70 74 71. Alternatively, you may phone us with your credit card number.

3. Cheque

Cheques should be payable to Home Language International Ltd and sent to: Home Language International, Le Coronado, 20 Avenue de Fontvieille, MC98000, Monaco.

Christmas & New Year Bookings

Any bookings which include December 24th, 25th or 26th (Christmas) or December 31st or January 1st (New Year) are subject to a surcharge of £100, \$150 or €150. Stays including both Christmas and New Year are only charged once.

Activities

Where activities have been booked all associated costs (transport, entrance fees etc.), including those of the accompanying tutor (if applicable) are at the student's own expense unless they have booked the Fixed Supplement for Activity Expenses Option, The Language and Sports or Language and Culture or Language and Leisure Programmes, as these programmes include expenses.

Transfers

If transfers are booked HLI must receive flight numbers and arrival times at least one week in advance otherwise they are cancelled and non-refundable.

Cancellations & Insurance

If a cancellation is made well in advance (by post, fax or email) a credit note can be given, valid for a year. No refunds will be given for cancellation, accident, illness, loss of property or for any other reason and you are strongly advised to take out your own insurance.

When Sports, Culture or Leisure Programmes are cancelled at any time, an extra fee of £150, €200 or \$200 must be added to cover the reservation costs.

Accredited Agents Only: Cancellation fees up to 14 days before arrival = £100, \$150 or €150. 14 days to 24 hours before arrival = 50% of total fees. 24 hours or less before arrival = 100% of total fees.

Alteration Charges

Alterations of area, date or course often mean cancelling one family and finding another, so we must charge £100, \$150 or €150 in every case.

Tips for a successful stay

- We recommend students allow a minimum of £50, \$75 or €75 per week to cover expenses. EU students travelling to an EU country are advised to get the European Health Insurance Card, as well as personal insurance to cover any cancellation, loss of property etc.
- Please contact the host family by phone or email at least one week before your stay. Our host families are keen to learn more about you, your food preferences, your level of the language and your expectations of the stay. This will help them better prepare for your stay.
- Transfers: If you have ordered transfers, please make sure we receive your travel details at least one week before your arrival so that we can organise the transfer for you. Please ask for our transfer guidelines should you have any questions or doubts about the transfer procedure. If you have not booked any transfers, please let your host family know your approximate time of arrival. If they have not received this information from you, they will expect you after 18.00hr.
- Families in a foreign country may not have the same way of living you are used to at home. There may be different rules, the food will be different, as well as the living conditions. Please prepare yourself and be willing to accept cultural differences in order to get the most out of your stay.
- Smoking: Please be aware that smoking is forbidden in public areas (bars, restaurants etc.) in many countries. Very often, our host families do not allow smoking in the house. If there are smokers in the host family they will often smoke outside or only in a specific area in the house.